



Dayton History Employee Application

Dayton History is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law.

Please fill out all of the sections below:

Applicant Information

Applicant Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: Home: () _____ Cell: () _____

Email: _____

Date of Application: _____

Personal Information

Are you legally able to work in the United States? YES NO

Proof of identity and eligibility will be required upon employment.

Have you been convicted of a felony? YES NO

Conviction of a felony does not automatically disqualify you from consideration. Additional information will be required to determine eligibility for employment.

If yes, please explain: _____

Dayton History is a private non-profit charity and museum that serves many guests, including children. Dayton History also sells alcoholic beverages and operates machinery and amusement rides. Due to these and other factors, all employment offers are conditional pending results of criminal and credit background checks.

Employment Availability

Position Desired: _____ Date Available to Start: _____

Are you able to perform all of the essential duties of this position,
with or without accommodation? YES NO

Employment Desired: Full Time Part Time Seasonal/Temporary

Can you work any shift? YES NO

Can you work overtime, including evenings and weekends? YES NO

Please fill out your availability below:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Education and Training

Are you a high school graduate? YES NO

High School Name: _____ # of Year(s) attended: _____

Are you a college graduate? YES NO

College Name: _____ # of Year(s) attended: _____

Degree: _____

Are you a business/trade school graduate? YES NO

School Name: _____ # of Year(s) attended: _____

Degree: _____

Do you have any vocational school or specialized training? YES NO

If yes, please explain: _____

Do you possess any military training or skills? YES NO

If yes, please explain: _____

Previous Employment

Are you currently employed? YES NO

EMPLOYMENT HISTORY

Employer 1: _____ From _____ to _____

Position: _____ Reason for Leaving: _____

Responsibilities: _____

Supervisor: _____ Work Phone: () _____

May we contact your present/previous supervisor? YES NO

Employer 2: _____ From _____ to _____

Position: _____ Reason for Leaving: _____

Responsibilities: _____

Supervisor: _____ Work Phone: () _____

May we contact your previous supervisor? YES NO

Employer 3: _____ From _____ to _____

Position: _____ Reason for Leaving: _____

Responsibilities: _____

Supervisor: _____ Work Phone: () _____

May we contact your previous supervisor? YES NO

At-Will Employment

The relationship between you and Dayton History is referred to as “employment at will.” This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice. No representative of Dayton History has authority to enter into any agreement contrary to the foregoing “employment at will” relationship. You understand that your employment is “at will,” and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status.

Applicant's Certification and Agreement

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Dayton History to verify their accuracy and to obtain reference information on my work performance. I hereby release Dayton History from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.

By signing I, _____, commit to following the above as a means to now only become eligible for employment but to also maintain and thrive in the work I do with the organization.

Signature of Applicant: _____ Date: _____